

1. Policy Statement

In line with our school's aim to ensure our pupils are equipped for their future and its broader commitment to giving students "an education for life", the careers department is committed to providing appropriate and comprehensive careers guidance and education for all its Senior School Students. Particular emphasis is placed on making effective career decisions in Years 9 – 12.

The Peterborough School aims to empower students, through Careers Education, Information, Advice and Guidance (CEIAG) to begin their career journeys with optimism and confidence. Students are helped to discover their interests and abilities by taught careers lessons, encounters with employers and higher education providers, experience of workplaces and personal guidance. Our aim is for all students to be aware of the opportunities available and foster good self-awareness, to know their strengths and their values, so they can make their own well-informed, realistic decisions. We have strong and effective pastoral and tutorial systems which provide the means to ensure students receive support and guidance at transition points. Referral systems ensure that students requiring more specialist guidance can receive it from appropriate agencies

To this end, our students follow a structured Careers Guidance programme which is appropriate to the students as they progress through the school. The Careers Education programme is delivered according to the procedures set out below via assemblies, curriculum lessons, work experience programmes, external speakers, individual guidance interviews, career psychometric testing and careers evenings. The programme is designed to enable students to:

- Develop self-awareness in order to identify their strengths, weaknesses, values and interests and relate these to the world of work and education.
- Learn about different careers and opportunities.
- Learn from labour market information about training, education and occupations beyond school.
- Understand the links between their subjects and different career paths.
- Make appropriate curricular and extra-curricular choices at each stage of their schooling, including personal guidance regarding post-16 and post-18 options
- Develop and practise CV, job application and interview skills, among other transition skills

The programme is underpinned by careers best practice. The school is currently undergoing preparation for the Careers Mark. The Careers Mark is a CEIAG award, validated by QiCS. Career Mark is a comprehensive development toolkit for CEIAG, which supports legislation, national standards and best practice in careers.

The Peterborough School is fully committed to ensuring that the application of this Careers Guidance policy is non-discriminatory in line with the UK Equality Act (2010). Further details are available in the school's Equal Opportunity Policy document.

The Peterborough School seeks to implement this policy through adherence to the procedures set out in the rest of this document.

This document is reviewed annually by the Head of Careers as events or legislation change requires. The next scheduled date for review is July 2023.